



**Oversight and Governance**

Chief Executive's Department  
Plymouth City Council  
Ballard House  
Plymouth PL1 3BJ

Please ask for Helen Rickman  
T 01752 668000  
E [helen.rickman@plymouth.gov.uk](mailto:helen.rickman@plymouth.gov.uk)  
[www.plymouth.gov.uk](http://www.plymouth.gov.uk)  
Published 17 July 2023

**AUDIT AND GOVERNANCE COMMITTEE**

Tuesday 25 July 2023  
12.30 pm  
Warspite Room, Council House

**Members:**

Councillor Allen, Chair  
Councillor Finn, Vice Chair  
Councillors Lowry, Dr Mahony and Stevens.  
Independent Member – Mrs Annette Benny.

Members are invited to attend the above meeting to consider the items of business overleaf.

You can watch any of our webcast meetings on [YouTube](#). For further information on attending Council meetings and how to engage in the democratic process please follow this link - [Get Involved](#)

**Tracey Lee**  
Chief Executive

## **Audit and Governance Committee**

### **Agenda**

**1. To Note the Appointment of Chair and Vice Chair for the Municipal Year 2023/ 2024**

For the Committee to note the appointment of Councillor Allen as Chair, and Councillor Finn as Vice Chair for the forthcoming municipal year 2023/24.

**2. Apologies**

To receive apologies for non-attendance submitted by Committee Members.

**3. Declarations of Interest**

Members will be asked to make any declarations of interest in respect of items on this Agenda.

**4. Minutes (Pages 1 - 16)**

To confirm the minutes of the meeting held on 20 March 2023.

**5. Chair's Urgent Business**

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

**6. External Audit Report - Progress Report: (Pages 17 - 32)**

**7. Internal Audit End of Year Report: (Pages 33 - 60)**

**8. Internal Audit Charter and Strategy: (Pages 61 - 76)**

**9. Counter Fraud Services Annual Report 2022-23: (Pages 77 - 94)**

**10. Draft Statement of Accounts: (Pages 95 - 212)**

**11. Annual Report on Treasury Management Activities for 2022/ 23: (Pages 213 - 228)**

**12. Report in the Public Interest - Thurrock Report: (Pages 229 - 342)**

**13. Covid Business Grants Assurance: (Pages 343 - 348)**

- 14. Health, Safety and Wellbeing Annual Report 2022/23: (Pages 349 - 382)**
- 15. Risk Management Monitoring Report: (Pages 383 - 402)**
- 16. Annual Governance Statement: (Pages 403 - 428)**
- 17. Constitutional Review - Outline Plan: (Pages 429 - 438)**
- 18. Work Programme: (Pages 439 - 444)**